

	<p><b>SJVN Ltd.</b>  (A Joint Venture of Govt. of India and Govt. of Himachal Pradesh)  <b>(A Mini Ratna and Schedule A Company)</b>  (6 X 250MW Nathpa Jhakri Hydro Power Station)  Procurement &amp; Contracts Department Jhakri. Distt. Shimla. H.P. 172201.  <b>Phone. 00 91 1782 275794, Fax No. 00 91 1782 234049, <a href="http://www.sjvn.nic.in">www.sjvn.nic.in</a></b>  C.S.T. No. SIM-3543 dated 16.10.1992 and G.S.T. No. SIM-5252 dated 16.10.1992</p>
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No. SJVNL/NJHPS/ AGM (P&amp;C)/PPR-672(O&amp;M)/2010-

Dated:

### **NOTICE INVITING QUOTATION**

E-quotations are herewith invited from manufacturer/ distributors/ dealers for “**Supply of 4 GB Pen drive**” as given below: -

S. NO.	DESCRIPTION	Quantity in Number
1.	4 GB Capacity Pen Drive	100

**Note:**

1. The complete NIT without schedules shall be made available at [www.sjvn.nic.in](http://www.sjvn.nic.in) and on [www.tenders.gov.in](http://www.tenders.gov.in) and with schedule on [www.tenderwizard.com/SJVNL](http://www.tenderwizard.com/SJVNL) w.e.f. **24.06.2010**.
2. The bids are to be submitted electronically through e-tendering at [www.tenderwizard.com/SJVNL](http://www.tenderwizard.com/SJVNL).

For and on behalf of SJVNL

**Addl. General Manager,  
Procurement & Contract Deptt.  
NJHPS, SJVNL, Jhakri-172201.**

## **TERMS AND CONDITIONS FOR PPR-672 (O&M)**

**The bids are invited using e-tendering mode, so please read the instructions carefully and upload the filled in bids as per requirement of bid documents. Any unfilled schedule/information in schedules may lead to rejection of the bid.**

1. The open tender enquiries through e-tendering are herewith invited from manufacturer distributors/ dealers for “**Supply of 4 GB Pen Drives**” as per detail enclosed.

### **2. SUBMISSION AND FILLING OF BIDS:**

a) The contract & procurement process through e-Tendering/e-procurement system is in process at NJHPS, SJVNL Jhakri and hence this tender is to be processed through e-Tendering/e-procurement system. The bids are to be filled and submitted through e-Tendering at **[www.tenderwizard.com/SJVNL](http://www.tenderwizard.com/SJVNL)**.

b) **DIGITAL SIGNATURES:** The bidder should also have the Digital Signatures which are mandatory for security purpose. The digital signatures can be obtained from any of the authorised agencies in India.

c) The bidder has to register with our website **[www.tenderwizard.com/SJVNL](http://www.tenderwizard.com/SJVNL)** after obtaining digital signature to participate in e-Tendering/e-procurement. The detailed procedure for the registration is as under:-

- (i) Go to the [url:-www.tenderwizard.in/SJVNL](http://url:-www.tenderwizard.in/SJVNL)
- (ii) In the home page click on [vender Registration](#)
- (iii) In the vender Registration form vender has to fill up the company details, digital signature information and DD details.
- (iv) After Submission of the form, the userid and password are generated in the form of Acknowledgement.
- (v) The DD should be made amount of Rs.2206/- in the favour of ITI Ltd., Delhi. And send it to the following address.

Rajesh Kumar, Manager (BD),  
ITI Limited, 495-496,  
Main Madhuban Road  
Near Ambedkar Polytechnic College  
Ganesh Nagar II, Shakarpur,  
New Delhi-110092  
Ph: 01122012146, Fax: 01122023084  
E-Mail: [services\\_dli@itilttd.co.in](mailto:services_dli@itilttd.co.in)

- (vi) The Userid and password would be activated after receipt of the DD at the above mentioned address.
- d) The complete bid document without the price and techno commercial schedules can also be downloaded by the bidder from the following websites:-
  - (i) [www.sjvn.nic.in](http://www.sjvn.nic.in)
  - (ii) [www.tenders.gov.in](http://www.tenders.gov.in)
- e) The complete bid document along with the schedules can be downloaded by the bidder through [www.tenderwizard.com/SJVNL](http://www.tenderwizard.com/SJVNL) only after registration as explained above. The bid is to be filled only in the in the schedules available on the web. The price schedules and techno-commercial schedules are to be downloaded first and are to be uploaded again after filling the same. **The schedules to be filled are as under:-**
  - (i) **Schedule-1 (Page 1 of 2) - “Schedule of Prices”**
  - (ii) **Schedule-1(Page 2 of 2) - “Schedule of Taxes and Duties”**
  - (iii) **Schedule-2 “Schedule of Deviations”**
  - (iv) **Schedule-3 Delivery period”**
  - (v) **Schedule-4 “ General Information”**
- f) The bidder is advised to keep visiting the websites as mentioned below for any notifications/ amendments from SJVNL side regarding the tender:-
  - (i) [www.sjvn.nic.in](http://www.sjvn.nic.in)
  - (ii) [www.tenders.gov.in](http://www.tenders.gov.in)
  - (iii) [www.tenderwizard.com/SJVNL](http://www.tenderwizard.com/SJVNL).

**3. The bid is called in one part as under:-**

- a) The Price cum Techno-Commercial part which contains the following:-
  - (i) Price detail **“Schedule-1 (Page 1 of 2)”**
  - (ii) Taxes and Duties **“Schedule-1 (Page 2 of 2)”**
  - (iii) EMD as per **clause 7.0** below
  - (iv) Deviation Schedule **“Schedule-2”**
  - (v) Delivery Schedule **“Schedule-3”**
  - (vi) General Information **“Schedule-4”**
  - (vii) **The scanned copy (ies) of the Technical literature/ dealership certificate any information is to be uploaded on the web at the designated place.**
  - (viii) **Authorized dealership certificate should be uploaded in the link “General Documents”.**

**4. The schedule for bid submission and opening is as under:-**

<b>Date of availability of Tender at <a href="http://www.tenderwizard.com/SJVNL">www.tenderwizard.com/SJVNL</a></b>	<b>24.06.2010</b>
<b>Bid Closing Date (Last Date and time for uploading of filled in bids)</b>	<b>12.07.2010 at 12:00 HRS (IST)</b>
<b>Bid Opening</b>	<b>12.07.2010 at 15:30 HRS (IST)</b>

5. The link “vendor assistance manual” and “help” for submission of bids is also available on the website. For any assistance/ clarification for registration, submission of bid through e-procurement , bidder may contact the following persons:-

- (i) Mr. N.S. Satish, Mobile No. 09999716225 (E-mail ID : [sjvnlhelpdesk@etenderwizard.com](mailto:sjvnlhelpdesk@etenderwizard.com))
- (ii) Mr. Sohan Singh: Mob. 09816839238 (E-mail ID : [sohansingh@etenderwizard.com](mailto:sohansingh@etenderwizard.com))
- (iii) Er. Raj Kishor: Mobile No. 9418015361 (E-mail ID : [rajkishordubey@gmail.com](mailto:rajkishordubey@gmail.com))

Local vendors facing any difficulty in and around Jhakri for registration etc may visit the office of AGM (P&C), NJHPS Jhakri and may also use the facility of “SUVIDHA KENDRA” installed there for use by the vendors.

6. Firm prices for delivery FOR Jhakri basis by road transport to be quoted and should be valid for **90 days** from the date of opening of quotation. The prices should be inclusive of P&F Charges, Freight & Insurance Charges and any other misc. charges but exclusive of taxes and duties. Jhakri is at a distance of approx.150 KM from Shimla on Hindustan Tibet Road (NH-22).

#### 7. BID SECURITY/EMD:

a) The offer must be accompanied with an Earnest money of **Rs.1100.00/- (Rupees One Thousand One Hundred only)**. The bid security shall, at the Bidder's option, be in the form of a crossed demand draft/pay order/ Banker Cheque /FDR/TDR drawn in favour of In the favour of Sr. A.O. NJHPS, SJVNL, Jhakri. Bid Security shall remain valid for a period of thirty (30) days beyond the original bid validity period, and beyond any extension subsequently requested. The DD should be payable at following branches:

- (i) State Bank of India Jhakri Branch Code - 6988
- (ii) State Bank of India Rampur Bushahar Branch code - 0703
- (iii) Punjab National Bank Rampur Bushahar Branch code - 94300
- (iv) UCO Bank Rampur Bushahar Branch code -1543
- (v) HDFC Bank , Rampur Bushahar Branch code - 805

- b) EMD of the bidder shall be forfeited, if the bidder withdraws or amends its bids or impairs or derogates from the bid in any respect within the period of validity of the bid. The EMD of the successful bidder shall be retained as contract security until such period the contractor furnishes the required CPG or until supply the complete material. If the contractor fails to fulfill his obligations, the EMD, retained as contract security shall be forfeited.
  - c) Quotation without EMD will outrightly be rejected. Small Scale industries are exempted from EMD and must enclose the SSI registration certificate for the same products as described in NIQ above. If the SSI certificate does not contain the item as listed in our NIQ and no EMD is found enclosed, the offer shall be rejected.
8. The bid security shall be prepared and scanned copy of the same shall be uploaded at the designated place in web site. The EMD in physical form should reach at following address before bid closing date and time

**Addl. General Manager, Procurement & Contract Deptt., NJHPS, SJVNL, Jhakri, Distt. Shimla, (HP)-172201.**

9. **Taxes and Duties:** The applicable rate of taxes and duties shall be clearly mentioned in the **Schedule-1(Page 2 of 2) - "Schedule of Taxes and Duties"**. **In case nothing is mentioned or it is mentioned taxes as applicable/extra etc. then it shall be presumed that the rates quoted are inclusive of taxes and duties.**
10. **Work Completion Schedule:** The delivery period for complete scope of supply should be mentioned in the Delivery **schedule-3**.
11. **Terms of Payment:** - The payment to the bidder will be made as under after submission of all the required documents acceptable to SJVNL.-
- a) **100% Payment** :Hundred (100%) percent Payment of the Ordered Value **including taxes (100%)** will be made within 30 days after receipt and acceptance of the material at O&M store, NJHPS, SJVNL, Jhakri.
  - b) **The payment shall be released through electronic fund transfer and hence you are requested to give your bank account detail along with IFSC code of your bank branch. Bank charges if any, shall be borne by you. The details to be submitted in the schedule-4 as enclosed.**
  - c) **As per SJVNL policy, no advance payment can be given.**
12. **Guarantee/ Warrantee:** The material under the scope of supply shall be under warrantee/ Guarantee for a minimum period of 24 months from date of

delivery for satisfactory performance of the pen drives under normal working conditions.

- 13. Inspection/Testing:** The inspection of the material shall be carried out by authorised representative of SJVNL at O&M Stores, Jhakri.
- 14.** The purchaser reserves the right to increase /decrease the quantity at the time of placing the order.
- 15.** The purchaser reserves the right to reject any or all the quotations without assigning any reason.
- 16. Please note that bids in physical form shall not be entertained under any circumstances and are only to be submitted through e-procurement at [www.tenderwizard.com/SJVNL](http://www.tenderwizard.com/SJVNL).**
- 17. L. D. Charges:** If the delivery is not completed within stipulated period of delivery, then liquidated damages charges @ ½% per week or part thereof subject maximum to 5% shall be levied on ordered value.
- 18. Deviations:** Any deviation from the NIQ/Terms & Conditions should be recorded in deviation schedule only i.e. **Schedule-2 “Schedule of Deviations”**. **Deviation mentioned at other places than the Deviation Schedule will not be considered.**
- 19.** In case if it happens to be a holiday, Quotations will be opened on the next working day at the same place and time.
- 20. Any documents like soft/ scanned copies general documents like technical literature/ catalogue etc. are to be uploaded at the link “General Documents”.**